**Resident and Family Members Rights and Responsibilities – Kyeema Home and Living**

The goal of Kyeema’s Home and Living is to support individuals to reside in a safe, healthy and happy environment and to ensure that all responsibilities to Kyeema’s workers are also met.

The following guidelines apply to both permanent and short-term accommodation. It is for participants, family members and staff so that we all know what is expected of us.

**Under the agreement with Kyeema, the participant has Rights and Responsibilities as follows (these are listed from the service agreement between participant and Kyeema)**

**The resident** shall:

1. help maintain the property in a manner that does not create a fire, health or safety hazard; and
2. after becoming aware of any damage to the property, give notice to the housing provider specifying the nature of the damage; and
3. contribute to the cost of repairing damage to the housing provider that the resident caused; and
4. pay the rent on the due date and in the manner specified in the Agreement; and
5. not use the property for a purpose that is illegal at common law or under an Act; and
6. not by act or omission endanger the safety of other residents or staff at the property and
7. not cause serious disruption to the proper use and enjoyment of the dwelling by other residents; and
8. not damage or destroy any part of the dwelling; and
9. not install any fixtures in the dwelling without first obtaining the consent in writing of the housing provider; and
10. not keep a pet without obtaining the consent of the housing provider and any other residents living in the dwelling.

**Visitors:**

For the safety and comfort of each resident in a shared house we ask that visiting family members and friends:

* let staff know they are coming to visit
* behave courteously towards all residents and staff
* take any concerns or complaints to the worker or house supervisor in a respectful manner that does not upset any residents

**Staff rights and responsibilities:**

All workers have the right to a safe work environment under the Work Health and Safety Act and related guidelines. To protect staff safety and wellbeing we require that participants, their visitors and other workers treat Home & Living staff with respect.

Kyeema workers have many duties and responsibilities and are trained to undertake these. They also work to a Code of Conduct and Practice Standards.

If there are any concerns about the way a worker does these duties, participants, their family and any other concerned workers should speak to the house supervisor and the matter will be investigated.